

Bank Reconciliation

Bank Account

Balance per GL _____ (mo)								
Adjustments to General Ledger								
Total of Adjustments								
Reconciled Balance per GL								
Balance per Bank Statement _____ (mo)								
Add: outstanding deposits								
Date	Amt.	Date	Amt.	Date	Amt.	Date	Amt.	
Total outstanding deposits								
Less: outstanding cheques								
Cq. #	Cq. amount	Cq. #	Cq. amount	Cq. #	Cq. amount	Cq. #	Cq. amount	
Total outstanding cheques								
Reconciled balance per bank								